

MAYER CITY COUNCIL WORK SESSION MINUTES 6 JANUARY 23, 2012

Work Session called to order at 6:55 p.m. by Mayor Chris Capaul

PRESENT: Mayor Capaul, Council Members Stieve-McPadden, Boder, Lueth and Osborn.

ABSENT:

STAFF: Administrator Murphy, City Engineer Andrew Budde, Public Works Frost and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur and Emily Hentges

1. **West Side Project:** Andrew Budde of Bolton & Menk presented the Draft Feasibility Study for the 2012 West Side Street and Alley Improvement project for the City of Mayer. He highlighted the areas that are included in the project and the scope of work to be done. The draft project costs are proposed to be apportioned as follows: total Estimated Project Costs: \$580,398.62; city contribution: \$376,531.55; Assessable Portion: \$203,867.07 (based on the City's adopted assessment policy). He asked the Council for their input. It was noted that the alley behind Zion Lutheran Church was not included. There was a general discussion about the 10 year assessments and how they were based. The Council would like to see a print out of both 15 and 20 year assessments, and the inclusion of the alley behind Zion. The Council was asked to think about the project and will review it again at the next Council meeting.
2. **Garbage Waste Haulers:** Administrator Murphy reported that area garbage waste haulers have been calling to see if Mayer will be sending out RFP.s when our contract is up with Waste Management in September of 2012. The Council discussed the issue and decided to ask Waste Management if they will be keeping their pricing for the coming contract.
3. **3.2 Liquor License Fee:** It was reported that a business has requested a 3.2 liquor license for one year. Currently our City does not have anything in our fee schedule reflecting a 3.2 liquor license for a year, only seasonal (Mayer Baseball Club). Discussion also included adding a fee for a beer & wine license. Staff will research area fees and report back at a future Council Meeting.
4. **Agenda Change:** The EDA has discussed that they would like to have a section added to the agenda to have Council Liaisons report to the Council about their Commission's work. The Council reviewed a proposed agenda to address the issue and agreed to the Agenda addition.
5. **Personnel Policy:** The Council has reviewed the Cities of Carver and Waconia's Employee Reference Manuals. The matter was brought before the work session for review. Mayor Capaul asked why we are spending hours and hours reviewing other City's Employment manuals. If there sections that need addressing, why not just change those issues. It was reported that it was a goal set at a past goal setting work

session, and that Administrator Murphy needed to bring the matter up for review. Paid Time Off (PTO) versus vacation/sick time were discussed, and the merits of both. It was decided to leave Mayer's Employment reference manual as is unless employees request changes.

6. Other Issues:

None

ADJOURN

There being no further business, the work session ended at 7:50 p.m.

Chris Capaul, Mayor

Attest: _____
Lois A. Maetzold, City Clerk