

MAYER CITY COUNCIL MEETING MINUTES 6 OCTOBER 10, 2011

Call Regular meeting to order at 6:30 p.m. by Mayor Chris Capaul

PRESENT: Mayor Capaul, Council Members Boder, Stieve-McPadden and Lueth

ABSENT: Council Member Osborn

STAFF: City Administrator Murphy, Deputy Sheriff Chris Nelson and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Emily Hentges, Mike Dodge, Madeline Svedlund, Paul Moline and Will Forbord.

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION made by Council Member Stieve-McPadden with a second by Council Member Lueth to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Lueth with a second by Council Member Boder to approve the Consent Agenda as follows: Motion Carried 4/0.

1. Approve the Minutes of the September 26, 2011 Regular Council Meeting.
2. Approve the Minutes of the September 26, 2011 Work Session Meeting.
3. Approve the Minutes of the September 6, 2011 Park Board Meeting.
4. Approve the Minutes of the May 24, 2011 Planning Commission Meeting.
5. Approve the Claims for the Month of October 2011.
6. Approve the Check Summary for the Month of September 2011.
7. Approve the Building Permit Report for the Month Ending August 2011.
8. Approve the Fire Department Report for the Month Ending September 2011.
9. Approve Resolution 10-10-2011-26 Acceptance of Contributions.

CITY ADMINISTRATOR

1. **Carver County Soil and Water** 6 Madeline Svedland from the Carver County Soil and Water presented information to the City Council on NEMO (Nonpoint source pollution Education for Municipal Officials), a nationwide educational program that addresses the relationship of land use to natural resource protection. Paul Moline from Carver County Planning & Water Management and Will Forbord from Carver County Soil & Water spoke to the Council. They are available to work with cities and residents to provide technical assistance. They advised the Council that the City of Mayer's Storm Water Management Plan is due to be updated by the fall of 2012. The City Engineer is aware of the deadline.
2. **Further Discussion on No Fault Sewer Back-Up Insurance** 6 Continued discussion from the September 26, 2011 Work Session on the issue of no-fault sewer coverage. The City does currently clean the clay sewer lines every three years. The only added expense

would be the premium, which is: \$10,000 ó 8.5% \$499; \$25,000 ó 10% \$588; \$40,000 ó 12.5% \$734. The Council tabled the matter until the scope of coverage could be reviewed once more.

3. **Resolution 10-10-2011-25, Closing of Funds 230 and 231** ó As a part of the Fund Balance Policy, the City needs to identify funds and their revenue sources. The two funds the City needs to identify is Fund #230 city Celebration and Fund #231 Rising Artist Festival. Staff is recommending approval of closing both of these funds. A MOTION was made by Council Member Lueth and seconded by Council Member Boder approving Resolution 10-10-2011-25 Closing Funds #230 and #231 and transferring the remaining funds into Fund #100 General. Motion carried 4/0
4. **Approval of the Fund Balance Policy** ó The City Council and Finance Committee had discussed the Fund Balance Policy. Its purpose is to assist the City in its planning to maintain adequate cash flow. It also assists the City in establishing specific guidelines to classify and identify fund balances into categories in which the City is bound to honor constraints on specific purposes for which the funds can be spent. At this time all of the funds the City has have specifications set by statue and a separate resolution is not needed. A MOTION was made by Council Member Boder and seconded by Council Member Lueth approving the Fund Balance Policy as presented. Motion carried 4/0
5. **Acceptance of Park Board Resignation** ó A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Lueth approving the resignation of Ray Laakaniemi from the Mayer Park Board. Motion carried 4/0. Staff will be advertising the position in the City's Newsletter.
6. **Approval of Park Board Health Initiative** ó The Mayer Park Board has been working on a Health Initiative for the City. They would like to sponsor the initiative on Thursdays from January 5 ó April 5, 2012. The participants would pay a fee of \$25.00 which would be used for any prizes that would be awarded to the participants. The Park Board will be using funds left from the \$10,000 SHIP grant for the speakers and advertising. Staff is requesting approval of the dates, participant fee and authorization to establish a Facebook page under the name of "City of Mayer". The Council reviewed the draft promotional flier and press release for the Health Initiative. A MOTION was made by Council Member Stieve-McPadden and seconded by Mayor Capaul approving the Park Board recommendations to have a Health Initiative on Thursdays starting January 5 ó April 5, 2012 with a fee of \$25 per participant and authorization to establish a Facebook page using the City of Mayer as the tag line. Motion carried 4/0
7. **Resolution 10-10-2011-27; Authorizing the Call of the Outstanding G.O. Improvement Bonds of 2003** ó At the September 26, 2011 work session, the City Council had requested that staff move forward with the calling of the 2003 GO bonds. A MOTION was made by Council Member Lueth and seconded by Council Member Boder approving Resolution 10-10-2011-27 Authorizing the call of the outstanding GO Improvement Bonds of 2003. Motion carried 4/0

8. **Resolution 10-10-2011-28; Authorizing and Interfund Loan** ó As a second part of this Cal of the Bonds, the City Council will need to authorize an interfund loan from the Water Fund #620 to the GO Improvement 2003 Fund #360 to cover the deficit needed to pay off the bonds. A MOTION was made by Council Member Lueth and seconded by Council Member Boder approving Resolution 10-10-2011-28 Authorizing an interfund loan as presented. Motion carried 4/0

OTHER BUSINESS

None

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder to adjourn the meeting at 7:35 p.m. Motion Carried 4/0

Chris Capaul, Mayor

Attest: _____
Lois A. Maetzold, City Clerk