

MAYER CITY COUNCIL MEETING MINUTES ó MAY 9, 2011

Call Regular meeting to order at 6:30 p.m. by Mayor Chris Capaul

PRESENT: Mayor Capaul, Council Members Osborn, Stieve-McPadden, Lueth and Boder.

ABSENT:

STAFF: City Administrator Murphy, Deputy Chris Nelson, Jeff Frost - Public Works and Clerk Maetzold

ALSO PRESENT: Jeff Knorr, Don Wachholz, Ivan Raconteur, Nikki Larson, Jim McPadden and Nate McNeilly

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION made by Council Member Stieve-McPadden with a second by Council Member Osborn to approve the agenda with the addition of 5.9: Additional Office Staff. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Lueth to approve the Consent Agenda with correction to the April 25, 2011 Council Meeting and the Claims for the Month of May 2011. Motion Carried 5/0.

1. Approve the Minutes of the April 25, 2011 Regular Council Meeting.
2. Approve the Minutes of the April 25, 2011 Work Session.
3. Approve the Minutes of the April 12, 2011 Park Board Meeting.
4. Approve the Claims for the Month of May 2011.
5. Approve the Check Summary for the Month of April 2011.
6. Approve the 3.2 Liquor License for the Mayer Baseball Club.
7. Approve the Building Permit Report for the Month Ending April 2011.
8. Approve the Fire Department Report for the Month Ending April 2011.

CITY ADMINISTRATOR

1. **Clothing Drop** ó Jeff Knorr, representative from United Cerebral Palsy, came before the Council at their request to discuss adding a clothing drop box within the City of Mayer. A possible additional location would be the Recycling Center. The County has approved the location, but access for pickup is limited because the location is only open on Wednesday evening and Saturday mornings. Another possible site would be the old creamery; 113 5th St NW, which the City now owns. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder to approve 113 5th St NW as an additional site for the clothing drop box. Motion Carried 5/0
2. **Approval of Resolution 05-09-2011-15, Administrator Contract** ó The Personnel Committee met and is recommending the renewal of the Employment Agreement between the City and the Administrator. The contract is the same as the previous contract, and extends for 3-years. After some discussion, a MOTION was made by Council Member Stieve-McPadden and seconded by

Mayor Capaul approving Resolution 05-09-2011-15 Extending the contract with the City Administrator for 3-years to August 24, 2014. Motion Carried 5/0

3. **Request to Close on Friday, May 27, 2011** ó Staff is requesting that the City Council close the City Offices on Friday, May 27, 2011. Staff will use vacation or comp time to cover the hours. After some discussion, a MOTION was made by Council Member Lueth and seconded by Council Member Osborn approving closing the City Offices on Friday, May 27, 2011. Motion Carried 5/0
4. **Request about Hookup Fees** ó Staff was contacted by a developer inquiring whether the City would be willing to lower hookup fees. After some discussion, a MOTION was made by Council Member Osborn and seconded by Council Member Boder to deny the request to lower hookup fees. They also recommend that the EDA review and discuss the issue. Motion Carried 5/0
5. **Park Board Recommendation to Purchase Bleachers** – The Park Board in recommending to the City Council to purchase 3 sets of bleachers for Old Schoolhouse Park. The Council reviewed two quotes. After discussion, a MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving the purchase of three sets of bleachers from Apark Quality in the amount of \$4,095.00, provided they are in accordance with Minnesota Statutes 16B.616, Bleacher Safety. Motion Carried 5/0. It was reported that the Mayer Baseball Club will be making a donation towards the purchase of the bleachers.
6. **Liquor Ordinance Changes** – Staff had presented a draft liquor license ordinance at the last work session for the Council to review. The Council reviewed the City Attorney's comments on the ordinance. Additional comments were made regarding the proposed ordinance. A few items will need additional City Attorney's review. Staff will take the Council input and put the new liquor license ordinance into draft form that will be presented at the next work session for further consideration.
7. **Special Council Meeting Tuesday, May 31, 2011 for Parking Lot Bids** – In order to meet the bidding advertisement requirements for the parking lot and to have the work completed before the Mayer Rising Community Festival, the Community Center parking lot bids will be opened Thursday, May 26, 2011 at 10 a.m. The City Council will need to meet on Tuesday, May 31, 2011 at 6:30 p.m. to consider the bids. Council Member Osborn asked Administrator Murphy to review our design standards to make sure we are following our own ordinances regarding curb & gutter. The Council was asked to look at their schedules to see if a 5 p.m. meeting on May 31, 2011 would be possible.
8. **Discussion on Public Works Tractor Purchase** – Public Works Jeff Frost reported that he has a quote of \$26,600.00 for a John Deere 4520 tractor with deck. They are offering \$13,500.00 for our existing tractor in trade. There is still an offer of \$5,150.00 for our Gravely mower. Jeff was asked if the ponds could be cut with the equipment we have if we sell the Gravely. He said he was sure they could be. The Council discussed making the trade now verses waiting. Trading now is an investment for the future, as the longer we wait the more expensive it will become. After further discussion, a MOTION was made by Council member Boder and seconded by Council Member Lueth to sell the Gravely mower for the offer of \$5,150.00 and to get additional total bids with trade in on a different brand of tractor for the next meeting. Motion Carried 5/0.
9. **Part-Time Office Help** – With summer coming, there is a need for additional office help so the current staff can take time off. It was also discussed that there should be a back up staff person in case of emergencies. Possible ideas are to have our current mowing and compost part-time employees work in the office. They could be hired to work in the office at their current rate of

\$10.86. A MOTION was made by Council Member Lueth and seconded by Council Member Boder to authorize Administrator Murphy to hire part-time on call office staff at a rate of \$10.86. Motion Carried 5/0

OTHER BUSINESS

None

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn to adjourn the meeting at 8:00 p.m. Motion Carried 5/0

Chris Capaul, Mayor

Attest: _____
Lois A. Maetzold, City Clerk