

MAYER CITY COUNCIL MEETING MINUTES 6 NOVEMBER 14, 2011

Call Regular meeting to order at 6:30 p.m. by Mayor Chris Capaul

PRESENT: Mayor Capaul, Council Members Boder, Osborn, Stieve-McPadden and Lueth

ABSENT:

STAFF: City Administrator Murphy, City Engineer David Martini, Public Works Jeff Frost, Deputy Sheriff Chris Nelson and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Emily Hentges, Mike Dodge, Milfred Dalchow, Rod Maetzold and Jon Maetzold

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION made by Council Member Stieve-McPadden with a second by Council Member Osborn to approve the agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

Milfred Dalchow appeared before the Council asking why the City does not have a warming house for the skating rink. The Council agreed to discuss the issue at an upcoming meeting. Dalchow reported that there was a missing portion of the highway shoulder along Hwy 25 close to John Henschen's property. Administrator Murphy will contact MnDOT. Dalchow also asked why the Snow Plowing contract was not bid for the upcoming snow season. It was reported that it got too late to bid, but that it will be bid for the 2012-13 snow season.

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Osborn with a second by Council Member Boder to approve the Consent Agenda as follows: Motion Carried 5/0.

1. Approve the Minutes of the October 24, 2011 Regular Council Meeting.
2. Approve the Minutes of the October 24, 2011 Work Session Meeting.
3. Approve the Minutes of the October 4, 2011 Park Board Meeting.
4. Approve the Minutes of the October 4, 2011 Planning Commission Meeting.
5. Approve the Claims for the Month of November 2011.
6. Approve the Check Summary for the Month of October 2011.
7. Approve the Building Permit Report for the Month Ending October 2011.

CITY ADMINISTRATOR

1. **Fire Department Request for Reimbursement for MSFCA Conference Hotel Rooms**
The City has a request from three firemen for reimbursement for three hotel rooms for the Minnesota State Fire Chief Association conference in St. Cloud on October 20-22, 2011. The current policy states that prior approval for lodging must be pre approved by the City Administrator. No approval was given for these rooms. The current policy also states that if travel is within 60 miles, it will not qualify for overnight lodging. On MapQuest, when Mayer, MN and the address for the St Cloud Civic Center is typed in, there are three routes, ranging from 58.33 miles to 62.38 miles. In the past two rooms

have been approved for this training ó this request is for three rooms. Staff is requesting direction from the City Council.

Fire Chief Rod Maetzold appeared before the Council to discuss the issue. He stated how important it is for MSFCA members to attend this conference and the important training that is only available at this time. He stated that members are required to be at the Convention Center before 8 a.m. each day and that the conference goes until after 8 p.m. on Thursday and after 10 p.m. on Friday, making it difficult to expect members to drive back and forth.

Administrator Murphy had instructed those attending to take the Fire Department pickup back and forth, but Chief Maetzold did not think it wise to take the Rescue out of service for that many days ó especially since the Rescue is used in over half of the department calls.

Discussion included Fire Department training budget, both 2010 and 2011. Council Member Boder did not think that it was the Council's position to micro manage the Fire Department training budget. After further review, a MOTION was made by Council Member Stieve-McPadden and seconded by Mayer Capaul to authorize the payment of two rooms and two mileage vouchers for the MSFCA Conference in St. Cloud on October 20-22, 2011. Motion Carried 3/2 (Boder & Lueth). The Fire Chief was reminded to get pre-authorization on future convention lodging.

2. **Ordinance #175 Lifetime Dog License** ó The Council reviewed the draft ordinance of a proposed Lifetime Dog License which would require a microchip. The Council made a few revisions to the draft Ordinance. The Ordinance will be brought back to the next Council meeting for approval.
3. **Site Plan Approval for Mayer Lutheran High Storage Shed** ó Mayer Lutheran High School is requesting site plan review for a 60'X 96' accessory structure to the Mayer LHS complex. This building will replace an existing shed which will be removed. The Planning Commission is recommending approval of the proposed site plan with the following conditions:
 - a. Approval from the City Planning Consultant
 - b. Approval from the City of Mayer Commercial building Inspector
 - c. Approval from the City Engineer
 - d. Certified Survey with the Building Permit
 - e. No Construction in the Utility Easement
 - f. Meet all landscaping requirements
 - g. Siding be of earth tone colors

After review, a MOTION was made by Council Member Lueth and seconded by Council Stieve-McPadden to approve the site plan review with the conditions as recommended by the Planning Commission. Motion Carried 5/0

4. **Resolution 11-14-11-29 Additional Sewer Back Up Coverage** ó At the last Council meeting, the Council approved the purchase of an additional insurance coverage for the

residents of Mayer for sewer coverage. The Council approved the additional coverage of \$40,000 which equates to 12.5% of the City's liability insurance or an additional premium of \$734. A MOTION was made by Council Member Osborn and seconded by Council Member Boder to approve Resolution 11-14-11-29 Establishing Limited Clean Up and Property Damage Protection for Sewer Back-ups and Water Main Breaks for Water and Sewer Customers, for binding coverage. Motion Carried 4/0 (Stieve-McPadden abstained)

5. **Approval of Contract with Countryside Veterinarian for Impound Services** ó The City of Mayer contracts with Countryside Veterinarian to provide animal impound services to the City. The City has an annual contract and it is up for renewal. The charges for services remain the same as last year. Staff has added a line to the contract "The City of Mayer will not pay for animals not euthanized." After review, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Lueth to authorize signatures and approve the contract with Countryside Veterinarian to provide animal impound service to the City of Mayer. Motion Carried 5/0
6. **Review of Personnel Policy** ó The Personnel Committee has reviewed the current Personnel Policy and the LMC Personnel Policy Template. The Personnel Committee is requesting that the full Council review the two documents and then be prepared to discuss at the work session on November 28, 2011.

OTHER BUSINESS

None

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn to adjourn the meeting at 7:10 p.m. Motion Carried 5/0

Chris Capaul, Mayor

Attest: _____
Lois A. Maetzold, City Clerk