

MAYER CITY COUNCIL MEETING MINUTES ó APRIL 8, 2013

Call Regular meeting to order at 6:30 p.m. by Mayor Mike Dodge

PRESENT: Mayor Dodge, Council Members Stieve-McPadden, Osborn, Boder and Lueth

ABSENT:

STAFF: City Administrator Murphy, City Engineer David Martini and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Emily Hentges, Kristine & Blake Ziermann, Harvey Ziermann, Krista Goedel, Dave Breyer, Liz Butterfield, Julie Nelson.

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION made by Council Member Osborn with a second by Council Member Stieve-McPadden to approve the Agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

Krista Goedel reported that the Minnesota Monthly magazine contained the Mayer Trail ad along with a nice article about the Dakota Rail Trail. Council Member Stieve-McPadden reported that the February issue of the monthly publication Living Carver County highlighted the City of Mayer's Moxie Program, which the Park Board has worked very hard on the past two years.

APPROVE CONSENT AGENDA

After questions, a MOTION was made by Council Member Stieve-McPadden with a second by Council Member Boder to approve the Consent Agenda: Motion Carried 5/0.

1. Approval of the Minutes for the March 25, 2013 Regular Council Meeting.
2. Approval of the Minutes for the March 5, 2012 Planning Commission Meeting.
3. Approval of Claims for the Month of April 2013.
4. Approval of Check Summary Register for the Month of March 2013.
5. Approve Resolution 04-08-2013-13 Acceptance of Donations.
6. Approval of the Building Permit Report for the month ending March 2013.
7. Approve the Fire Department Report for the month ending March 2013.
8. Approval of the Sheriff's Department Report for the month ending February 2013.

CITY ADMINISTRATOR

1. **Update Wood Duck House** ó Blake Ziermann was on hand to update the Council on the installation of 3 wood duck houses on City property in the Sell C/I Park previously approved by the Council last summer. The Council thanked Ziermann for work on a great project and asked him to keep the Council updated as to whether or not the duck houses are occupied this season.
2. **Approve Resolution 04-08-2013-14 Sign Ordinance** ó The Planning Commission held a public hearing on the proposed Sign Ordinance #188. The Planning Commission considering changes to the code by reviewing former standards, a LMC ordinance example and case law to bring the code up to date. They are recommending changes to the current city code by replacing sections 152.120 ó 152.133 Title XV. The City Attorney has added a technical revision to the wording of the repealed section of the code. A MOTION was made by Council Member Boder and seconded by Council Member Osborn approving Resolution 04-08-2013-14 Sign Ordinance #188 Motion Carried 5/0

3. **Approval of Liquor License for 109 Ash Ave N** ó The City has received an application for on sale, off sale, 2 AM and Sunday liquor sales for the property at 109 Ash Ave N (formerly Bootleggers). The City has sent the application to the Carver County Sheriff's office for completion of a background check. Council could prorate the on sale license fee of \$1800 for ten months. A Motion was made by Council Member Boder and seconded by Council Member Stieve-McPadden approving the liquor licenses for Russell Rolf at 109 Ash Ave. N. for on sale, off sale, Sunday sales and 2 AM closing, prorating the on sale license fee, upon a satisfactory background check and receipt of fees and certificate of insurance. Motion Carried 5/0
4. **Revisiting the Bids for Old Schoolhouse Park Restrooms** ó The Council had requested that this matter be brought back to the Council meeting for further discussion. Two quotes were received for the construction of restrooms at Old Schoolhouse Park. The low bid was from Breyer Construction in the amount of \$55,000. Staff also has a quote for the installation of water and sewer services to the restrooms in the amount of \$2,500 from Shawn Dalchow Excavating.

Council Member Stieve-McPadden, a member of the Park Commission, reported that there is \$181,000 in the Park Capital Improvement Fund, and that this goal to construct restrooms at Old Schoolhouse Park has been on their CIP for some time. City taxes would not be raised for this project. It is also high on the list of items requested from the most recent Park questionnaire. She explained that the park is used almost every evening from May ó mid-August by organizations such as Community Ed, Mayer Lutheran, Mayer Knights, Watertown/Mayer School District and little leagues. The park has the largest of the City's playground which attracts many families with small children. Restrooms would also be used by those using the trail through the park.

There were questions about placement, design and the maintenance and care of the facility. Council Member Boder stated that this is one of the most difficult decisions he has had to date. He understands the need, but he has not spoken to anyone who is in favor of it.

A MOTION was made by Council Member Stieve-McPadden with a second by Mayor Dodge awarding the quote for the Old Schoolhouse restrooms to Breyer Construction (working under Bruckschen Inc. of Glencoe) in the amount of \$55,000. Motion failed 2/3 (Boder, Osborn & Lueth)

5. **Approval of Resolution 04-08-2013-15 Supporting Legislation Authorizing Establishment of Municipal Street Improvement Districts** – The League of MN Cities is asking for assistance from cities in supporting legislation that would allow cities to create street improvement districts. This authority would allow cities to be able to collect fees from property owners to fund street maintenance, construction, reconstruction, facility upgrades and maintenance. This would provide cities with additional tools to assist in the financing of the maintenance of city streets. After discussion, a MOTION was made by Council Member Osborn and seconded by Council Member Boder approving resolution 04-08-2013-15 supporting Legislation authorizing the establishment of Municipal Street Improvement Districts. Motion Carried 5/0
6. **Approval of Engineering Services for Roundabout** ó Bolton & Menk, Inc. has prepared a scope of services and fee estimate for the development and design of the T.H. 25 Roundabout Project. Based on their understanding of the project, they propose the following scope of services:
 - Project Management ó Estimated Fee = \$13,150
 - Final Design Layout Approval ó Estimated Fee = \$35,000
 - Final Design ó Estimated Fee - \$70,000
 - Public Involvement & Education ó Estimated Fee = \$13,100

Based on the scope of services provided above, they estimate a fee of \$131,250 for the work associated with the base roundabout project. This fee is based on approximately 1,275 hours of staff time. In addition, they estimate a fee of approximately \$8,000 for soil borings and investigation that will be billed separately. These estimated fees are in addition to the planning and coordination work that has been completed to date.

The final scope of this project is still to be determined. Additional improvements such as paving or reconstructing 62nd street will have an impact on the project scope and costs. The above fee estimate does not account for services associated with 62nd street, pedestrian facilities, or other items not included in the basic footprint of the proposed roundabout. Once the final scope of the project has been determined, they will be able to provide the City with an updated fee estimate that accounts for all of their services through bidding. A fee estimate for the construction phase of services will be provided at the time the project is awarded.

A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn approving the Engineering scope and fee estimate of \$131,250 plus soil boring costs of \$2,500 through the bidding process of T.H. 25 Roundabout. After discussion, the motion was amended by Stieve-McPadden/Osborn to a ñot to exceed amount of \$131,250ö. Motion Carried 5/0

OTHER BUSINESS

- Administrator Murphy reported that she will be on vacation April 15 ó 17.
- Administrator Murphy reported that it has been discovered that seven of the new fiberglass street light poles along Ash Ave. have holes and 22 of them have been hit/scuffed in one way or another. The matter has been reported to the Cityø Insurance.
- After some discussion, it was decided that the next Council Work Session will be held after the next Council Meeting on April 22nd.

COUNCIL REPORTS

Lueth ó would like to discuss an offer from a Mayer resident to conduct a volunteer Marketing Research Study about our City at an upcoming work session.

Osborn ó reported that the Planning Commission recently reviewed the Cityø Sign Ordinance.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder to adjourn the meeting at 7:30 p.m. Motion Carried 5/0

Mike Dodge, Mayor

Attest: _____
Lois A. Maetzold, City Clerk