

MAYER CITY COUNCIL MEETING MINUTES JULY 25, 2016

Call Regular meeting to order at 6:30 p.m. by Mayor Thomas

PRESENT: Mayor Thomas, Council Members Boder, Osborn, and Stieve-McPadden

ABSENT: Council Member McNeilly

STAFF: City Administrator Ruch-Hammond, Deputy Clerk Gildemeister, and City Engineer Andrew Budde and David Martini

ALSO PRESENT: Don Wachholz, Dan Lipe, Nick Drew, David Watts, Caleb Sebor, Justin Nowak, and Travis Djerf.

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Osborn to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Boder to approve the Consent Agenda. Motion Carried 4/0.

1. Approve the Minutes of the July 11, 2016 Regular Council Meeting.
2. Approve the Minutes of the June 14, 2016 Park Board Meeting.
3. Approve Additional Claims for the Month of July, 2016.
4. Approve Contract with Mayer Lutheran High for rent of gym.
5. Approve Contract with High Voltage Volleyball for rent of gym.
6. Approve Fire Department Report for the month ending June 2016.

STAFF REPORTS

1. **Public Works** – The Council reviewed a report from Kyle Kuntz of Public Works activities from June 24th to July 20th, 2016. There was further discussion on watering methods available for watering flowers. Council is concerned about safety of Public Works Staff when carrying 5 gallon pails to various sites. Council request Staff to check on Willow trees growing along ponds in the Hidden Creek Development.
2. **City Engineer** – The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period May 21st and June 17th, 2016. Council asked Bolton & Menk if the City has current copies of City maps.
3. **City Administration** – The Council reviewed a report from June 27th to July 2nd, 2016 outlining activities by the City Administrator. The Council had a few questions about sharing patrol with Watertown. Staff reported that Staff had met with the Commander and more information would be presented at a budget meeting.

CITY ENGINEER

- 1. Discussion on Sanitary Sewer for Township Road Residents** – City Engineer Budde presented Council with 4 options for providing sanitary sewer to the residents that live on the township road east of Mayer. At this time the property owner at 14067 62nd Street requests connection to the City's sanitary sewer system. The City Engineers have evaluated the options and presented them to the Council. After discussion a MOTION was made by Council Member Stieve-McPadden and second by Council Member Osborn to approve Option 2A: Extend the sewer to the point of connection with an easement to the north end of lot line. City paying 40% of the project cost to facilitate the connection and Lipe paying 60% of the costs. The property owners cost would be approximately \$20,000. Staff was instructed to invite other property owners to a meeting and offer them connection at 40/60 split. Motion Carried 4/0

CITY ADMINISTRATOR

- 1. Discussion on Contracting with US Solar** -- David Watts, a representative of US Solar, introduced to the Council a long-term savings opportunity through the purchase of solar energy. He proposed the City of Mayer contract with US Solar to purchase power from US Solar. Council requested additional information and a contract brought forth at a later date.
No action at this time.
- 2. Approval of a Resolution Reauthorizing Membership in the 4M Fund** – The 4M Fund is a cash management and investment program for public funds that is sponsored and governed by the League of Minnesota Cities. The City of Mayer had originally entered into an agreement with the 4M Fund in 2007. The City never invested funds because investments were able to be made at a higher rate of return with local banks. Now the economy has changed and the local banks are not able to match the return that the 4M Fund can provide the City. Staff requested approval of resolution 7-25-2016-26 reauthorizing membership in the 4M Fund. A MOTION was made approving resolution 7-25-2016-26 by Council Member Stieve-McPadden and second by Council Member Boder. Motion Carried 4/0
- 3. Approval of Investment of Funds in the 4M Fund** – Staff brought forward cash amounts that the City should consider investing. After discussion a MOTION was made to invest 1 million for 3 years and \$500,000 for 2 years by Council Member Stieve-McPadden and second by Council Member Boder. Motion Carried 3/1(Osborn)
- 4. Approval of the Purchase of Flashing Pedestrian Signs** – Discussion about the placing of flashing signs at pedestrian crossings at Hidden Creek Blvd and Hwy 25, and 4th Street and Hwy 25. The cost for 2 flashing solar signs is \$3,040.00. The signs are to be placed at both crossings for a total cost of \$6,080.00. A MOTION was made by Mayor Thomas and second by Council Member Osborn authorizing the purchase of flashing pedestrian signs.
Motion Carried 4/0
- 5. Approval of Purchase and Installation of City Hall and Public Works Signs** – Staff has acquired quotes for signs at the City Hall/Community Center and Public Works Building at a cost of \$60.00 per single sided sign, and \$90.00 per double sided sign. There will be additional costs for posts and concrete for the installation of the signs. Staff proposed the signs be installed similar to the park signs with posts on the sides. A MOTION was made by Council Member Osborn and second by Council Member Stieve-McPadden to approve the purchase, installation and location of the building signs. Motion Carried 4/0

- 6. Approval of CIP 2017** – The Council reviewed the CIP for 2017 at the June work session. Park Board decided to change the curbing for Meadow Park to the 2018 CIP and the curbing for Old Schoolhouse Park to 2017. This is an increase of \$990 for the park capital improvement and is reflected in the 2017 budget. MOTION was made by Council Member Boder and second by Council Member Stieve-McPadden approving the 2017 CIP.
Motion Carried 4/0
- 7. Approval of Mayor’s Signature on Lease with Watertown Mayer Community Education** – Staff requested authorization of Mayor’s signature on the lease agreement for one year at a monthly rent of \$2,780.00 with Watertown-Mayer Community Education Kids Company. The lease is a one year lease with a 90 day notification of termination. The monthly rent has been adjusted by \$170 for additional janitor fees. The total rent will be \$2,780.00 a month for the rental of the community center for Kids Company. MOTION was made by Council Member Stieve-McPadden and second by Council Member Boder to approve the Mayor’s signature on the lease with Watertown-Mayer Community Education for Kids Company. Motion carried 4/0
- 8. Approval of the Key Holder Policy** – A Motion was made by Council Member Osborn and second by Council Member Stieve-McPadden to approve the Community Center Key Holder Policy and Agreement. Motion carried 4/0
After further discussion, Council amended the details of the language of the Key Holder Policy & Agreement. A MOTION to amend the Key Holder Policy was made by Council Member Osborn and second by Council Member Stieve-McPadden to add anyone losing keys will be responsible for re-keying of the facility. Motion carried 4/0

FOR YOUR INFORMATION

- None

COUNCIL REPORTS

- None

OTHER BUSINESS

- None

ADJOURN

There being no further business, a MOTION was made by Council Member Boder and seconded by Council Member Osborn to adjourn the meeting at 8:40p.m. Motion Carried 4/0

Gerald W. Thomas, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk