

MAYER CITY COUNCIL MEETING MINUTES ó JUNE 23, 2014

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge.

PRESENT: Mayor Dodge, Council Members Lueth, Boder, Osborn and Stieve-McPadden

ABSENT:

STAFF: City Administrator (Murphy) Ruch-Hammond, City Engineer Andrew Budde and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Brian & Brenda Reister and Jerry Van Dyke

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Osborn with a second by Council Member Stieve-McPadden to approve the agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

NONE

APPROVE CONSENT AGENDA

A MOTION was made by Council Stieve-McPadden with a second by Council Member Boder to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of the June 9, 2014 Regular Council Meeting.
2. Approve the Minutes of the June 9, 2014 Work Session.
3. Approve the Minutes of the March 4, 2014 Planning Commission Meeting.
4. Approve the Additional Claims for the Month of June 2014.
5. Approve Resolution 6-23-2014-18 Acceptance of Donation from the Mayer Baseball Club for the Mayer Rising Community Festival.

STAFF REPORTS

1. **Public Works** ó The Council reviewed a report from Kyle Kuntz of Public Works activities from May 23 ó June 18, 2014. He indicated safety concerns over kids playing around the public works building and well generator. Kuntz will be getting quotes for fencing the areas.
2. **City Engineer** ó The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period April 12 to May 9, 2014.
3. **Sheriff's Department** ó It was reported that Deputy Hodge has just finished two weeks of shifted hours. He will be on vacation for a week. The area patrol car will be serving the City.
4. **City Administration** – The Council reviewed a report from May 27 ó June 20, 2014 outlining activities by the City Administrator. Monthly Fund balances were provided. There was discussion about the variance application by Botanize.

CITY ADMINISTRATOR

1. **Request of Property Owner on Building Permit for 13280 62nd St** ó The City of Mayer has received a request from Carver County Planning on the approval of building permits for a house and an accessory structure at 13280 62nd St. Even though this property is not in the City proper, this area

is in an orderly annexation area of which the City retains zoning authority. Brian & Brenda Reister are requesting to construct both their principal residence and an accessory building at the same time. The City code states: "No Accessory building or structure shall be constructed on a parcel without a principal building." Mayor Dodge stated that he would be willing to work with the property owner. It was understood that the building permit for the house has already been picked up and paid for. Reister also indicated that he has paid the building contractor a down payment and that he signed for the construction loan today. He needs the accessory building for storage of equipment and construction material. After further discussion, a MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden allowing the simultaneous construction of both the principal structure and the accessory building as soon as the foundation for the home is in. Motion Carried 4/1 (Dodge)

2. **Approval of Seal Coating for Community Center Parking Lot** ó The Council discussed seal coating the Community Center parking lot. They reviewed the quote from Bargaen for a clear soy based penetrating seal product called Replay. This product has a 5 ó 6 year life before reapplication is needed. It dries within an hour or so. He named many Cities that have used the product. Many cities are getting away from chip sealing. After further discussion, a MOTION was made by Council Member Osborn and seconded by Council Member Lueth approving the Replay product for the Community Center parking lot seal coat project at a cost of \$8,562.00 including routing and sealing any cracks before application and stripping. Motion Carried 5/0
3. **Establish Budget Meetings in July or August** ó The Council discussed dates for Budget Work Sessions. A MOTION was made by Council Member Boder and seconded by Council Member Osborn establishing the following dates for Budget Work Sessions; Expenses and CIP ó July 21st; review of expenses - August 4th; and presentation of a preliminary budget and projected levy ó August 18th. Motion Carried 5/0
4. **Approval of Rural Service Districts** – A MOTION was made by Council Member Lueth and seconded by Council Member Osborn approving no changes in the Rural Service District for the City of Mayer. Motion Carried 5/0
5. **Review of Draft Snow Removal Contract** – The Council reviewed the proposed snow plowing contract drafted by the City Attorney. Discussion included adding a Memorandum of Understanding indicating a more detailed listing of how the City expects the contractor to get the job done. A MOTION was then made by Council Member Stieve-McPadden and seconded by Council Member Boder approving the snow plowing contract for the 2014-2015 snow season as presented. Motion Carried 5/0
6. **Approval of Snow Plowing/Ice Control Policy** – After review of the Snow Plowing and Ice Control Policy, a MOTION was made by Council Member Boder and seconded by Council Member Lueth approving the snow plowing and ice control policy. Motion carried 5/0
7. **Approval of Advertisement of Bids for Snow Removal** – The Council reviewed the advertisement for snow removal bids. It was decided to change the start date to November 1st instead of the 15th. A MOTION was made by Council Member Lueth and seconded by Council Member Stieve-

McPadden authorizing the advertisement for bids for the 2014-2015 snow plowing season, contract term negotiable to three years. Motion Carried 5/0

8. **Request to Replace Boulevard Tree** – The City has received a request to replace a boulevard tree at 5110 Sundance Run. The tree was damaged on Friday or Saturday June 13 or 14. It was not clear whose responsibility a boulevard tree would be. The matter was tabled for more research.
9. **Approval of Mail Boxes for Hidden Creek 5th Addition** – The city has been working with the post office on the placement of mail boxes in Hidden Creek 5th Addition. One builder has purchased the remaining lots in the subdivision and it makes sense to have mailboxes installed in banks. Paxmar is willing to place the mailboxes that are needed for his 41 lots but there are 15 homes that have placed their own mailboxes. The Council discussed how to get the remaining 15 single mailboxes into the proposed banks and how they will be funded. The City received a quote from Paxmar for \$7,141.24 for the installation of 56 mailboxes. The City solicited a quote from Mayer Lumber for the same at a cost of \$4,899.24. Paxmar would pay for his 41 lots. A MOTION was made by Council Member Lueth and seconded by Council Member Osborn approving the quote from Mayer Lumber and the purchase of the 15 remaining mailboxes with funds coming out of the building permit fee so all mailboxes are clustered. Motion Carried 5/0
10. **Approval of Resolution 6-23-2014-19 Declaring a State of Emergency** – Mayor Dodge declared a state of emergency on Friday, June 20 because of the large rain events which caused flooding and damage in the City of Mayer. Staff updated the Council on the status of the flooding. A MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden approving the extension of Resolution 6-23-2014-19 Declaring a State of Emergency for the City of Mayer. Motion Carried 5/0

Notice of Closed Executive Session of the City Council pursuant to Minn. Stat. § 13D.05, Subd. 3(c)(3) to consider the purchase of a temporary construction easement for property at 217 Seventh Street N.E.

- *Action on Easement Documents* ó Action on easement documents are tabled for the next meeting as negotiations are ongoing.
- *Roundabout Update* ó City Engineer Andres Budde updated the Council on cost estimates and possible construction timeline. Discussion about delaying the construction until 2015. Bolton & Menk will contact several contractors before we bid to see if we can expect to get good and competitive bids. It should be a 10 week project which would need to be started by September 1st to be done before Thanksgiving.

COUNCIL REPORTS

- Council Member Osborn reported that Jaguar Broadband has been out promoting in the Townships. The City should be looking at opening the door for another provider. Further information is needed.
- Mayor Dodge discussed the flooding and sandbagging that occurred Thursday June 19th. He thanked all involved with the effort. It was discussed to consider adding a transfer switch to the Community Center so the extra generator could be connected in case of another power outage so the building can be used as a emergency management center.

OTHER BUSINESS

- *Attendance at Council Meeting* ó Mayor Dodge reminded the Council that our residents deserve to have everyone in attendance at Council meetings and that decisions should be made as a group. We hold our Commissions to a 75% attendance standard and our Council should be held at a higher standard. The most important single responsibility of a Council Member is participation at Council Meetings.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn to adjourn the meeting at 9:25 p.m. Motion Carried 5/0

Mike Dodge, Mayor

Attest: _____
Lois A. Maetzold, City Clerk