

## MAYER CITY COUNCIL MEETING MINUTES ó JUNE 22, 2015

Call Regular meeting to order at 6:30 p.m. by Mayor Thomas

PRESENT: Mayor Thomas, Council Members Osborn, McNeilly, Boder and Stieve-McPadden

ABSENT:

STAFF: City Administrator Ruch-Hammond, City Engineer Andrew Budde, Public Works Kuntz, Administrative Intern Donahue and Clerk Maetzold

ALSO PRESENT: Ivan Raconteur, Mike Donnelly, Andy Schultz, Tracy Nelson, Troy Schuette, Linda Beckman, Deb Gatz, Jim Wollschlager, Tim & Yvonne Litfin, Don Wachholz and Gordy Simanton.

The meeting was opened with the Pledge of Allegiance.

### APPROVE AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Stieve-McPadden to approve the agenda as presented. Motion Carried 5/0

### PUBLIC COMMENT

Mayor Thomas reports that the agenda has been put on a screen for all to view via his lap top for this meeting and explains the numbering system which will help to refer back to each agenda item.

### APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Osborn to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of the June 8, 2015 Regular Council Meeting.
2. Approve the Minutes of the May 12, 2015 Park Board Meeting.
3. Approve the Additional Claims for the Month of June 2015.
4. Approve the Sheriff's Department Report for the Month ending May 2015.

### STAFF REPORTS

1. **Public Works** ó The Council reviewed a report from Kyle Kuntz of Public Works activities from May 22 ó June 18, 2015. There was further discussion about the additional mulch which has been ordered and delivered for the park playgrounds. More will be needed to bring the levels back to specifications.
2. **City Engineer** ó The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period April 10 ó May 8, 2015.
3. **Sheriff's Department** ó No Report
4. **City Administration** – The Council reviewed a report from May 26 ó June 19, 2015 outlining activities by the City Administrator.

## CITY ADMINISTRATOR

1. **Tour De Tonka August 1, 2015 Update by Tim Litfin** ó The 2015 Tour De Tonka bicycle race will be coming through the City of Mayer on Saturday August 1<sup>st</sup>. Representative Tim Litfin highlighted the 2014 event and reviewed the multi route map with the Council with a power point presentation. He thanked the City of Mayer for being a great partner in this event.
2. **Approval of Sanitation Services RFP** ó Tabled from a previous meeting, the Council reviewed the RFP rates from Waste Management, Elite Disposal and Randyø Sanitation. Much time was spent on trying to come up with an equitable way to compare their rates. A MOTION was made by Council Member McNeilly and seconded by Council Member Osborn authorizing staff to enter into a 5 year contract with Elite Disposal which came in with the lowest average rate. Motion Carried 5/0
3. **Approval of Purchase of Computers for the City Offices** – Staff has solicited two quotes for replacement of the office computers. After review, it was decided to do more research and budget for them in 2016.
4. **Proposed Budget Work Session Dates** – City Staff is proposing an initial budget workshop date of July 20<sup>th</sup>, with the possibility of using August 3<sup>rd</sup> and August 17<sup>th</sup> as additional dates for budget workshop meetings if needed. There was consensus of the Council with the dates presented.
5. **Approval of the Ground Lease Sublease and Leaseback Agreements with American Tower** – The City has received a request from American Tower Corporation about the Ground Lease and site that the city currently has with Verizon. On February 5, 2015 Verizon entered into an agreement with American tower to manage Verizonø tower portfolio. The ground lease and site associated with the Mayer site are a part of the portfolio that Verizon has asked American tower to manage. The City Attorney has reviewed the request and is recommending City approval of the Ground Lease Sublease and Leaseback Agreements. A MOTION was made by Council Member Boder and seconded by Council Member Osborn approving the Mayorø signature on the Ground Lease Sublease and Leaseback Agreements as presented. Motion Carried 5/0
6. **Approval of No Change to the Rural Service Districts** – The City is required annually by City Ordinance and State Statute to review and notify the County of any changes to the two properties that are currently classified as Rural Service Districts in the City of Mayer. After review, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly recommending no change to the Rural Service Districts in the City of Mayer. Motion Carried 5/0
7. **Approval of Road Maintenance Agreement** – Carver County is requesting City approval of the road maintenance agreement which details the responsibilities for any routine maintenance of County State Aid Highways that are within the City of Mayer. The matter was tabled for further Attorney review.

8. **Approval of Rescinding of Resolution 09-24-2007-27 Limited Parking Zone** – In September of 2007, property owner at 301 Ash Ave N had requested limited 15 minutes parking at his place of business. With the changes to the parking on Third Street NW, the property owner has requested that the City rescind Resolution 09-27-2007-27 creating a limited Parking Zone. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder rescinding Resolution 9-27-2007-27 Limited Parking Zone at 301 Ash Ave North. Motion Carried 5/0
  
9. **Approval of Resolution 06-22-2015-24 Appointing Patty Lanting to the Planning Commission** – Staff is recommending the appointment of Patty Lanting to the Planning Commission to fill the term that was vacated by Bill Michel. A MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden approving Resolution 06-22-2015-24 Appointing Patty Lanting to the Mayer Planning Commission. Motion Carried 5/0
  
10. **Approval of Social Media Policy** – A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly approving the Social Media Policy as reviewed. Motion Carried 5/0
  
11. **Approval of Snow Deaf Child Policy** - A MOTION was made by Council Member Boder and seconded by Council Member Osborn approving the Deaf Child Policy as reviewed. Motion Carried 5/0
  
12. **Approval of Retro Reflectivity Policy** - A MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden approving the Retro Reflectivity Policy as reviewed. Motion Carried 5/0 There will be a *Sign Replacement* line added to the 2016 CIP budget.

COUNCIL REPORTS

- None.

OTHER BUSINESS

- None.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly to adjourn the meeting at 7:55 p.m. Motion Carried 5/0

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Gerald W. Thomas, Mayor

Attest: \_\_\_\_\_  
 Lois A. Maetzold, City Clerk