

MAYER CITY COUNCIL MEETING MINUTES ó MARCH 9, 2015

Call Regular meeting to order at 6:30 p.m. by Mayor Gerry Thomas

PRESENT: Mayor Thomas, Council Members Stieve-McPadden, McNeilly, Osborn and Boder

ABSENT:

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz and Clerk Maetzold

ALSO PRESENT: Greg Kluver, Don Wachholz, Ivan Raconteur, Kevin Knopick of Abdo, Eick and Meyers LLC; and Lynn Tschudi

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION was made by Council Member Osborn with a second by Council Member Stieve-McPadden to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

After questions, a MOTION was made by Council Member McNeilly with a second by Council Member Stieve-McPadden to approve the Consent Agenda as corrected. Motion Carried 4/0.

1. Approval of the Minutes for the February 23, 2015 Regular Council Meeting.
2. Approval of the Minutes for the February 23, 2015 Work Session.
3. Approval of the Additional Claims for March 2015.
4. Approval of the Check Summary for the Month of February 2015.
5. Approval of the Building Permit Report for Month ending February 2015
6. Approval of the Fire Department Report for the Month ending February 2015.
7. Approval of the Sheriff's Department Report for the Month ending February 2015.

Council Member Erick Boder arrives

CITY ADMINISTRATOR

1. **Acceptance of City of Mayer's 2014 Audit** ó Administrator Ruch-Hammond highlighted Council action reflected in the 2014 City of Mayer Audit. Kevin Knopik of Abdo, Eick & Meyers reviewed the Management letter with the Council. A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden to accept the 2014 Audit as presented. Motion Carried 5/0
2. **Resident's Request 1369 Foxtail Glen** – Residents at 1369 Foxtail Glen will be moving and have requested to park a semi trailer on the City street for 15 days. The City code does not allow parking of semi trailers on the City streets overnight. Since the resident has received approval from the neighbors and that Foxtail Glen is a cul-de-sac, a MOTION was made by Council Stieve-McPadden and seconded by Council Member Osborn to approve the special permit to allow the parking of a semi-trailer at 1369 Foxtail Glen for 15 days. The trailer will be coned and the permit will be displayed. Motion Carried 5/0

3. **Further Discussion on CIP for Water and Sewer Plants** ó The Council returned to previous discussion on CIP for Water and Sewer Plants. Our City Engineer is proposing to compile CIP plans for the Water plant and WWTF at a cost of \$9,500 each. After some discussion, a MOTION was made by Council Member Boder to approve the Bolton & Menk CIP study for the Water and WWTF. The MOTION was amended by Council Member Boder and seconded by Council Member McNeilly to have Bolton & Menk compile the CIP study for the WWTF only. Motion Carried 4/1 (Osborn)
4. **Approval of Replacement of a RAS Pump** ó Greg Kluver reviewed the request for City Council action for the replacement of a Recurring Activated Sludge pump. A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden to approve the quote from Quality Flow Systems for one new 5h.p. KSB pump in the amount of \$5,980. Motion Carried 5/0
5. **Authorization to Terminate Compost Lease** – The City entered into a lease agreement with Dale Denn on April 28, 2014 for the operation of the compost site. The tenant has failed to begin or continue the operation of the compost site. City staff is requesting to give Mr. Denn his notice for termination. A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly authorizing the Mayor's signature on the termination of compost site lease agreement. Motion Carried 5/0
6. **Authorization to Request Funds From Carver County** – A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden authorizing Staff to request grant funds from Carver County for the cleanup of the compost site, asking for the full amount of \$48,060, payable in three years. Motion Carried 5/0
7. **Discussion of Web Site Public Information for Roundabout** – The Council viewed costs associated with current website videos created to educate the public on the Watertown roundabout project and Waconia Highway 5 project. Since costs were too high for video, the Council took no action. There may be other ways to educate our residents through pictures, maps and diagrams.
8. **Approval of Information Technology Policy** - A MOTION was made by Council Member McNeilly and seconded by Council Member Osborn approving the City Council Rules of Information Technology Policy. Motion Carried 5/0
9. **Approval of Data Practices Policy** - A MOTION was made by Council Member Boder and seconded by Council Member McNeilly approving the City Council Rules of Data Practices Policy. Motion Carried 5/0
10. **Approval of Conduit Financing Policy** - A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn approving the City Council Rules of Conduit Financing Policy. Motion Carried 5/0
11. **Approval of Investment Policy** - A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving the City Council Rules of Investment Policy as corrected. Motion Carried 5/0

OTHER BUSINESS

None

COUNCIL REPORTS

- Council Stieve-McPadden reported that this year's Moxie program has 52 participants.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn to adjourn the meeting at 7:37 p.m. Motion Carried 5/0

Gerald W. Thomas, Mayor

Attest: _____
Lois A. Maetzold, City Clerk