

**CITY OF MAYER
PARKS & RECREATION COMMISSION
MEETING MINUTES
Tuesday, May 10, 2016**

Commission Members Present: Commission Members Nate McNeilly, Mike Dodge, Elizabeth Butterfield, Alisa Johnson and Council Liaison Bruce Osborn.

Commission Members Absent: None

Others Present: None

Staff Present: Kyle Kuntz, Public Works and Luayn Ruch-Hammond, City Administrator.

I. CALL TO ORDER

Meeting was called to order at 6:31 PM by Chair Dodge.

II. ADOPT AGENDA

On a motion by Commissioner Osborn and seconded by Commissioner McNeilly to approve the agenda with the addition of Request from Freshwater Church. Motion carried 5/0.

III. MINUTES/BUDGET/CIP

On a motion by Commissioner Butterfield and seconded by Commissioner Osborn to approve the minutes of the April 12, 2016 meeting with one correction. Motion carried 5/0.

Budget and Capital Improvement Plan

Discussion on the 2016 budget and 2016 CIP, Park Board acknowledged receipt of both documents.

BUSINESS

Old Public Works Building

Park Board did a walkthrough of the old public works building. The park board will get a list of what they want the building to be and bring to the next meeting. Suggestion of lowering the roof and taking the walls off. Part of the building restrooms could be constructed. Check what other communities have constructed in the past.

Review of Fence Quotes

Park board discussed different options for fences in the parks. At this time the park board will not be recommending fences around fields 2 & 3. For soft ball the need is for 275-280 feet in the outfield. Field 3 with the fence will only leave the outfield at 265 feet and field 2 would only have 220 feet of outfield. Park board decided to do short fences for the sand volleyball court, basketball court and the soccer field. On a motion by Commission McNeilly and seconded by Commissioner Dodge to recommend to the City Council that a 10 foot black fence 45 feet long be constructed on the alley side of the basketball court in Bluejay Park, a fence be constructed in Meadow Park 6 feet tall and 100 feet long centered on the soccer goals, and last that a 6 foot fence 70 feet long be constructed by the sand volleyball court to stop balls from going into the wetland. Motion carried 5/0.

Capital Improvement Plan 2017

Park board is recommending that the 2017 amount in the CIP be \$108,830 for the following items.

Item	Amount
Parking Area	\$50,000.00
Curbing for Meadow Park	
Playground	\$5,830.00
Park Shelter	\$50,000.00
Park Trees	\$3,000.00
	\$108,830.00

Discussion about park trails and whether they should be included in the Park CIP. Staff will compile footage of trails in the parks for the next meeting.

Budget for 2017

Park board will like the 100-4500-370 Rec Program line item to be \$2,000 for 2017. Also, the equipment line item may need to be adjusted for the lawn mower replacement. Staff will rework the budget for the next meeting.

Movie Titles for June 11

On a motion by Commissioner Johnson and seconded by Commission Osborn to show the movie "Inside Out" on June 11, 2016. Motion carried 5/0. Discussion about a movie night that Zion School had held as a drive in movie where the children made cars out of card board boxes and sat in the "cars" for the movie.

Sand Volleyball Leagues

Discussion about promotion of the sand volleyball courts and the City's role in promoting the courts. Commissioner McNeilly will contact Heldt's bar about the volleyball leagues. Suggested that the City contact Community Education. Public works reported that the courts will be ready in 4-6 weeks.

Signs and Registration form Mayer Moxie 5K

Park board reviewed the registration form and a sample registration form from another event. Park Board suggested that the City reformat the form to include more of the items on the sample form. Park board suggested changes to the lawn signs staff will have changes made. Suggested that staff contact the Watertown Dandelions about assisting with the 5K.

Discussion on Shade in the Parks

Commissioner Johnson requested that consideration should be given to installing shade in the parks over the playground equipment. Staff will get quotes for the next meeting.

Request of Freshwater Church

The City has been contacted by Freshwater Church about doing a service project for the City. Staff requested Park Board input on items that the Church could complete.

Commissioners Report

Commissioner Johnson will not be at the next meeting.

Staff Report

Public works staff reported that spraying has been completed around fences, the concession stand outside floor was pressure washed, water fountain is repaired and currently working on ball fields.

Next meeting

Next Park Board meeting will be June 14, 2016.

Adjournment

On a motion by Commissioner McNeilly and seconded by Commissioner Butterfield to adjourn the meeting at 8:34 PM. Motion carried 5/0.